

INTERNATIONAL MOBILITY STUDENTS CALL FOR ACCOMODATION VACANCIES IN THE RESIDENCE HALL (SUR) OF THE UNIVERSITY OF SANTIAGO DE COMPOSTELA

ACADEMIC YEAR 2011-2012

**(Approved by the USC Governing Council. 5th May, 2011
and for the Social Council. 11th of May 2011)**

The development of an internationalizing plan focused to the reinforcement of the connections and mobility and cooperation programmes with other university systems, especially into the European and Latin-American frame, is included in the strategic lines of the University of Santiago de Compostela.

To provide accommodation to students belonging to these mobility programmes is an important element of this aim.

With the aim to fulfil the Second Title of the Regulation of the University Residence Hall (SUR), the Governing Council of the University of Santiago de Compostela has approved the present call for accommodation vacancies for international mobility students for the 2011-2012 academic year.

1. APPLICANTS

Those students who participate in the international mobility programmes, admitted in the USC to study during the academic year 2011-2012, will be in situation to apply for a vacancy in the SUR.

2. ASSIGNED VACANCIES

The total number of offered vacancies is 100.

3. PRICE

The total cost of the stay for the academic year will be prorated for months, being the amounts to be paid monthly for the accommodation in a double room of 246 €

4. SELECTION OF APPLICANTS

The accommodation vacancies will be adjudicated, until the total available vacancies are covered, taking into account as selection criteria: the longest time of stay at the USC (complete academic year, semester) of the applicants, the date and hour of reception of the application in the e-mail: mobilidade.sur@usc.es

5. APPLICATIONS AND DEADLINES

A. Application form (Doc. 1):

Those persons interested in a vacancy will fulfil all the sections of the application form "Application for accommodation vacancies" which is published at the web page http://www.usc.es/qi/servizos/sur/convocat_mobilidade.html, and send it by e-mail to the address mobilidade.sur@usc.es

B. Application deadlines:

The application can be submitted from the day after publication of this call until the coverage of all the offered vacancies, being the last possible day to send the application form the 31st may 2011.

6. ADJUDICATION OF VACANCIES

Both, applicants with assigned vacancy and applicants without vacancy, will be informed to the e-mail address written in the application form. A list of reserves including candidates in the order of preference will be elaborated.

Those who have an assigned vacancy should confirm the reservation of the vacancy by sending, once they are informed of the assignation of the vacancy, the receipt of the payment by any of the ways indicated in the form of "Confirmation of Reservation of the Assigned Vacancy" (**Doc. 2**).

The payment of the vacancy can be done by bank transfer or check, to the account of the University of Santiago de Compostela as follows:

Bank: Novacaixagalicia
Oficina de Organismos
Rúa Montero Ríos, 7
15706-Santiago de Compostela (A Coruña)
International Bank Account Number IBAN: ES94 2091 0388 98 3110001172
Bank Identification Code (Swift): CAGLESMMXXX

The aforementioned receipt has to be scanned and sent together with the form "Confirmation of reservation of the assigned vacancy" to the e-mail address mobilidade.sur@usc.es in the **7 days after being informed of the assignation of the vacancy**. In the case of not completing this procedure it is understood that the conceded vacancy is renounced.

7. REFUND OF DEPOSITS

The deposit will be refunded, after being requested by the resident, provided that the room is left in the conditions which it was handed over and they have no pending payments:

- At the end of the period of applied accommodation if they occupied the room during the whole period.
- For cause of an act of God -that will have to be justified by document- renouncing the place in writing.

8. VACANCY PAYMENT

After being accommodate in the Residence Hall, the outstanding monthly payments will be paid as follows,

- In an office of Novacaixagalicia in the same account indicated in section 6 of this call.
- In the very centre via the terminals of selling point (TPV)

The forms for the payments are available in the centres of the SUR and in the Students Aids and Services Unit.

9. DURATION OF STAY

The centres of the SUR will close in the periods when there is no teaching activities or exams. The Vice-rectorship for Students and Continuing Education will resolve the problems of accommodation for the students who need to stay in a residence for a justified cause. In all cases, the residents will have to leave the centre the day following the last exam of the June examination session of the academic year.

10. OTHER DISPOSITIONS

1. The occupancy of a vacancy in the SUR **involves**:

a) the acceptance of all the regulations which govern it: those included in the present call, those included in the Regulations of the SUR, those internal regulations from the centres and the rules issued by the government committee of each residence college or hall.

b) the commitment of occupancy of the adjudicated vacancy during the whole applied period.

2. The residents who pay monthly the cost of the vacancy **will have to make the payment in the first 6 days of each month**; otherwise it will have as consequence, apart from what is contemplated in article 9 of the Regulations of the SUR, the possibility of being placed on suspension of services.

3. When the necessity of the service requires it, the grouping of rooms inside each centre will be done.

4. The Vice-rectorship for Students and Continuing Education will solve any doubt about the current call though the Student Aids and Services Unit, Student Pavilion, South Campus (Servizo de Axudas e Servizos ao Alumnado, Pavillón Estudiantil - Campus Vida) and the Vice presidency of the campus of Lugo-Intercenters Library, University Campus (Vicexerencia do Campus de Lugo - Edificio Biblioteca Intercentros, Campus Universitario).

A contentious-administrative appeal against this resolution, which exhausts the administrative remedies, may be lodged before the contentious-administrative court of Santiago within a two-month period from the day following its publication, pursuant to articles 46 and 8 of the Contentious-Administrative Jurisdiction Law, approved by Law29/1998, dated 13th of July.

Nevertheless, prior to resort to the courts, and pursuant to articles 116 and 117 of Law 30/1992, dated 26th of November, on Rules governing general government institutions and Common Administrative Procedure, an optional appeal for reconsideration may be lodged before this institution within a one-month period from the following day of its publication.

Santiago de Compostela, 12th May, 2011

VICER-RECTORSHIP FOR STUDENTS AND CONTINUING EDUCATION

(P.D., R.R. July, 9th, 2010, DOG. August 6th)



Francisco R. Durán Villa