Instructions for applicants to Uppsala University through the PEACE/PEACE2 project.

In this document you will find specific instructions for applicants applying for

- **Exchange studies for 1 or 2 semester at bachelor and master level**
- **Full degree master programs**
- **Research at PhD/Post-doctorate level**
- **Administrative and Academic staff**

For all applicants to Uppsala University through the PEACE/PEACE2 project it is important to refer to two documents.

1. The specific application guidelines for the PEACE/PEACE2 project available at [http://www.usc.es/peace/call.htm](http://www.usc.es/peace/call.htm)
2. This PDF document entitled: “*Instructions for applicants to Uppsala University through the PEACE/PEACE2 project.*”

You can contact us at erasmusmundus@uadm.uu.se

We are also available on Skype (through chat only. The office set up does not permit voice calls) using the Skype ID

mundus_iro_uu
jonathan_iro_uu
Application for exchange at bachelor/master level

An exchange student is a student who is currently enrolled in a program in a university and would like to do part of their education at another university. In order to apply to Uppsala University as an exchange student you have to be registered as a student in a university in a country covered by the PEACE/PEACE2 project.

You do not need to apply or send anything directly to Uppsala University. All documents are submitted through the PEACE/PEACE2 online application form.

In addition to the requested documentation by the PEACE/PEACE2 project the requirements for applications for exchange studies at Uppsala University are:

**Proof of English language proficiency**
There are 3 ways for exchange student applicants to prove that your level of English is sufficient for Uppsala University.

1. Make a short (max 2 min) video presentation speaking about yourself and why you have applied for Uppsala. Upload the presentation to a video sharing site like YouTube.
2. By uploading one of the following language proficiency test to your application:
   - i. IELTS: an overall mark of 6.5 and no section below 5.5
   - ii. TOEFL: Paper-based: Score of 4.5 (scale 1-6) in written test and a total score of 575. Internet-based: Score of 20 (scale 0-30) in written test and a total score of 90.
   - iii. Cambridge: CAE, CPE
3. Proof of previous studies where English was the medium of instruction (at least one full semester must have been taught in English)

**Course proposal**
It is essential that you, through a separate course proposal, indicate what courses you are interested in taking on your exchange. There are approximately 800 courses taught in English in Uppsala University. In our course guide [Courses Taught in English](#) you will find what courses are on offer to exchange students. Also check the eligibility for the individual courses. Normally at least one year of studies within the field you are applying for is required for bachelor exchange. For a master exchange a minimum of three years of full time studies, of which at least 3 semesters are in the intended field of study, are normally required.
Application for degree studies at master level

Uppsala University offers a wide range of master programs. You do not need to apply or send anything directly to Uppsala University. All documents are submitted through the PEACE/PEACE2 online application form.

In your Erasmus Mundus application it is important that you specify what master program you are interested in. In other cases your application may be seen as invalid.

Admission requirements

Master programs at Uppsala University may have different admission requirements. You are required to check the requirements for admission, including language requirements. These requirements are available under each program explanation. Normally you will need an English test to prove your language skills, however there are some exemptions.

Also have a look at the master program(s) you are interested in to check if there are any specific requirements for your program, such as a thesis or letter of intent.

Please make sure any documents necessary for the application (like transcripts, degrees) are translated by an authorized translator to English.

If you are expecting to finish your undergraduate degree after the deadline of application you may still apply if you provide us with an official certificate from your university that you are expected to graduate before June 30.
Application for research at PHD/Post-Doc level

You do not need to apply or send anything directly to Uppsala University. All documents are submitted through the PEACE/PEACE2 online application form.

Letter of invitation

In order to apply for a scholarship as a visiting PHD student or a Post-doctoral researcher please make sure you make contact with the relevant department in Uppsala University well in advance in order to set up a research plan and obtain a letter of invitation which is to be included in your application.

Please be aware that PhD studies are researched based. You will need to match your request for a hosting professor to current research conducted at the department of your interest. Please read more about research conducted at Uppsala University at [http://www.uu.se/en/research/](http://www.uu.se/en/research/).

The International Office can be of assistance in connecting with staff at the University. If you require our help please send an e-mail containing the following to erasmusmundus@uadm.uu.se

1. A draft proposal of your intended activity at Uppsala University and a personal statement of why you have chosen to apply to Uppsala University. In order for the International Office to better assist with your application it is important that your proposal and personal statement show that you have considered the following

   - What is the future benefit for your home institution?
   - What is the future benefit for you on a personal level?
   - How can you contribute to the development of Uppsala University (joint research, teach classes/seminars etc.)?
   - The match of scientific interests between you and the hosting department at Uppsala University

2. Your CV

3. The requested department and name of the member of staff matching your activity plan.

Hints to find a contact at Uppsala University:

   - Check with your own department or international office if there is already an established connection with Uppsala University.
   - Search our website for keywords relevant to your research. Often you will find projects dealing with similar research and professors who may be interested in hosting you.
Application for visiting academic/administrative staff

You do not need to apply or send anything directly to Uppsala University. All documents are submitted through the PEACE/PEACE2 online application form.

Letter of invitation

All applicants are required to have a letter of invitation by a hosting department at Uppsala University (Please note that the Department of Business does not accept applications for a staff exchange). The International Office can be of assistance in connecting with staff at the University. If you require our help please send an e-mail containing the following to erasmusmundus@uadm.uu.se

1. A draft proposal of your intended activity at Uppsala University and a personal statement of why you have chosen to apply to Uppsala University. In order for the International Office to better assist with your application it is important that your proposal and personal statement show that you have considered the following
   - What is the future benefit for your home institution?
   - What is the future benefit for you on a personal level?
   - How can you contribute to the development of Uppsala University (joint research, teach classes/seminars etc.)?
   - The match of scientific interests between you and the hosting department at Uppsala University

2. Your CV

3. The requested department and name of the member of staff matching your activity plan.

Hints to find a contact at Uppsala University:

- Check with your own department or international office if there is already an established connection with Uppsala University.
- Search our website for keywords relevant to your research. Often you will find projects dealing with similar research and professors who may be interested in hosting you.